

Bolin Forest HOA Phase II
Meeting Minutes
December 3, 2008
7:30 p.m. at the Rintoul home

Present: Ann O'Hale (President), Rodney Cain (Vice-President), Betty Rintoul (Secretary), Jim Symon (Treasurer), Jason Pirone (Member-at-large).

Items requiring action before next board meeting are highlighted in yellow for the convenience of board members.

Homeowners dues. No changes in HOA dues for 2009. Dues notices will be sent out in February.

Playground trash. The trash can at the playground is collected by the mower during mowing season, but needs to be collected between now and April. Following board members volunteered to be responsible for emptying the trash:

December	Rodney
January	Jason
February	Betty
March	Jim
April	Ann

Signatures for bank account. Jim brought the signature forms required to change authorization to new board. The forms were signed by Treasurer (Jim), President (Ann), and Vice-President (Rodney). Jim will take the signature forms to the bank to change authorization.

Announcement of new board and officers. The bank also needs a copy of the Bolin Forest HOA minutes indicating election of officers for 2009. Ann will prepare this and send it to Jim. She will also notify the town of Carrboro and Phase III of the new board members and any decisions made.

Christmas party. Nell Murphy at 108 Amber Court has agreed to host the Christmas party this year, to be held from 5:30 to 8:00 PM on Saturday, Dec. 13. Ann will get paper products from Hope Wyss and buy supplements as needed, buy drinks for the party, and loan tablecloths and poinsettias for use during the party. Food will be provided potluck, with even-numbered houses asked to bring main dishes/appetizers and odd-numbered houses asked to bring dessert-type items. Betty will prepare a flyer and distribute it this weekend (Dec. 6-7).

Budget. Outgoing treasurer Hope Wyss sent last year's budget to Jim. He will use this as a base for 2009 and send a proposed 2009 budget to board members for review before the January meeting.

Bolin Forest HOA brochure. Ann has requested that Jim Neill send her an electronic version of the current brochure. We will discuss needed changes at the January meeting. We briefly discussed suspending the architectural review committee and asking homeowners to consult directly with the board regarding architectural changes. Ann will check the by-laws to see if architectural review is addressed and what is required.

January board meeting. Next board meeting is scheduled for Jan. 7 at 7:30.

Proposed agenda includes:

- Review and approve 2009 budget
- Discuss 2009 dates for workday(s) and parties
- Review brochure and approve needed changes
- Make plans for collecting 2009 homeowners' dues.

The meeting adjourned at 8:10 PM.

Respectfully submitted,

Betty Rintoul, Secretary