

Bolin Forest HOA Phase II
Meeting Minutes
February 4, 2009
7:30 p.m. at the Rintoul home

Present: Ann O'Hale (President), Rodney Cain (Vice-President), Betty Rintoul (Secretary), Jim Symon (Treasurer), Jason Pirone (Member-at-large).

Items requiring action before next board meeting are highlighted in yellow for the convenience of board members.

Approval of Minutes. We approved the minutes from the January 7 meeting.

Bolin Forest HOA brochure. We discussed brochure revisions. Ann reported that the Architectural Review Committee is mandated by the Covenants; any change would require a vote at the annual meeting from the full membership of the neighborhood. We discussed the pros and cons of having an ARC and decided to leave it the same for now.

We discussed adding two items to the brochure: 1) an encouragement to avoid on-street parking, and 2) a reminder that pets need to be restrained when they are off your own property.

We agreed to the following dates to be published in the brochure:

Spring Workday	May 2
Summer Potluck	July 19
Fall Workday	Sept. 26
Annual Meeting	Oct. 17
Holiday Party	Dec. 12

Ann will get the current version of the brochure from Steve and make changes to be approved at our March meeting.

2009 Budget. The 2009 budget was approved.

Homeowners dues. Jim will prepare a flyer to notify residents of their homeowner's dues of \$120 per household, due on March 1. Checks should be made payable to Bolin Forest II HOA and sent to Jim Symon. Ann and/or Betty volunteered to help distribute the flyers by Feb. 14.

Playground trash. Schedule of checking and/or emptying until mowing season starts is:

February	Betty
March	Jim

Signatures for bank account. Jim reported that the authorization of new signature forms for the bank has been completed and Jim Symon, Ann O'Hale, and Rodney Cain currently have signature authority.

Maintenance of Board Records

Betty asked about what officers are responsible for what ongoing records. Ann answered:

Treasurer (Jim Symon): Official seal, bank records and check book, official maps. Jim obtained these from Hope, the previous treasurer.

Secretary (Betty Rintoul): File of past minutes for HOA Board meetings, Covenants. Ann will bring these to the next meeting to pass on to Betty.

Signs for Common Area

We discussed signs in the common area and agreed to consider putting up the previously discussed notice. We also discussed the confusion of dealing with the part of Ann's property that encroaches on the common area trail. We decided that we will make a plan at the next meeting to put up signs at the spring workday. Before the March meeting, board members will review maps of the common area. Betty will bring the proposed wording developed by the previous board.

Board meeting schedule:. We reviewed the schedule for board meetings. Betty has a conflict on the first Wednesday next month, so we changed our next meeting to March 11. After that, we will meet at 7:30 on the first Wednesday of every month, with no meeting in August.

Items to be discussed at March's meeting include:

- Discuss plans for common area signs.
- Review and approve brochure revisions.

The meeting adjourned at 8:50 PM.

Respectfully submitted,

Betty Rintoul, Secretary